



Name: _____

Position Applied For: _____

Preferred Location: _____

Fulltime

Part-time

Casual

Temporary

Staff in Confidence

Application for Employment

Ashgrove Cheese Employment Application Form

NOTE: The completion of this form does not indicate that there is any obligation on the company to engage the applicant.

PERSONAL DETAILS

Surname:																	
First Name(s):																	
Address:																	
Suburb:																	
State:		Postcode:															
Email:																	
Telephone:	Work:																
Telephone:	Home:																
Telephone:	Mobile:																

ELIGIBILITY TO WORK IN AUSTRALIA

Australian Citizen New Zealand Citizen Resident Status Temporary Visa Holder

One of the following documents is required to verify your eligibility to work in Australia:

- Australian or New Zealand Passport;**
- Australian citizenship certificate plus photo identification;**
- Australian birth certificate plus photo identification;**
- Certificate of resident status plus photo identification; or**
- Temporary Visa.**

EDUCATION

Refer to my CV / Resume for this information

Level	Qualification	Institution	Date Completed

Training undertaken: _____

Languages spoken: 1 _____ 2 _____ 3 _____

EMPLOYMENT HISTORY (Commence with current or last job) Refer to my CV / Resume for this information

From	To	Company Name	Address	Position

Have you previously worked for Ashgrove Cheese or Ashgrove Farms **YES / NO**

If yes, please give details: _____

Are you currently registered with a recruitment or labour hire agency? **YES / NO**

SKILLS

Drivers Licence No: _____ Class: _____ Expiry Date: _____

Trade Licences / Qualifications: _____

First Aid Certificate: _____ Expiry Date: _____

Please tick any skills you currently have in the following areas:

- Milk Production work
- Processing Cheese making
- Packing/Processing work
- Food manufacturing industry
- Retail or Hospitality
- Warehousing

EQUIPMENT: Cash Register Espresso Machine

OFFICE / COMPUTER SKILLS: _____

SUPERVISORY EXPERIENCE: _____

OTHER SKILLS: _____

Do you have any medical or other condition that would affect your ability to do the job? (Please give details)

PRIVACY NOTICE

The information collected via this form will remain confidential and used for the sole purpose of assessing suitability for vacancies within the Company. Completed application forms are accepted without prejudice and remain valid for a period of up to three (3) months from the date of lodgement. Unsuccessful applicants' forms are shredded. Successful applicants' forms are kept on Personnel Files.

REFEREES

Please provide details of at least three (3) of your most recent work references. Refer to my CV / Resume for this information

Name	Position	Company	Phone	Dates of Employment

I understand that Ashgrove Cheese may contact the above people as part of the recruitment process.

I understand that I may be required to undertake a medical assessment by Ashgrove Cheese nominated doctor. This may include testing for the presence of drugs and alcohol.

I declare that I understand all the above questions and statements, and that all the answers to the questions are true to the best of my knowledge.

I understand the completion of this form does not guarantee employment..

Signed: _____

Date: _____
